



BY-LAWS

1 GENERAL

Application

- 1.1 Application for admission to Membership, or Student Membership of the Society or transfer from Student Membership to Membership shall be proposed and seconded by two Corporate Members except during the first year of the Society. Each application carries an Application Fee for 'Ordinary Member' Category and for 'Foreign Member' Category (Clause 1.2). Students do not have to pay an Application Fee.

Every application under the clause shall be made on the prescribed form, duly completed and shall be forwarded to the Secretary of the Society. Application forms must be accompanied by the Application Fee but not the Annual Membership Fee. New members will be informed of the approval of their application and will then be requested to pay the Annual Membership Fee.

Annual Subscription

- 1.2 The annual subscription, which shall become due in advance on the 1st day of January in each year, shall be as follows:

Member	Z\$ 200.00
Foreign Member (Member based outside Zimbabwe)	US\$ 20.00
Institutional Member	Z\$ 1250.00
Student Member	Z\$ 50.00

Subscription fees will be subject to annual review.

In any special case the Committee may, at its discretion, reduce or waive the subscription of any Member.

A Member in good financial standing, who has attained the age of sixty-five years and who has been a Member of this or any properly constituted, pre-existing geological society of this country for at least 25 years shall have his annual subscription waived.

Members of not less than 10 years standing may become exempt from the payment of any further subscriptions upon payment of two-thirds of the amount due in subscriptions in order to bring their period of membership up to forty years, provided that the reduced subscription payable on attaining the age of sixty-five years shall not be taken into consideration in determining the compounded subscription.

Subscriptions

1.3

Should a Member or Student Member be admitted on or after the 1st day of July of any year, his/her subscription shall be reduced by half.

When a member or student member is admitted during the last two months of the year, his/her first annual subscription shall cover the period to the end of the succeeding year.

Student Members who attain the age of twenty-six years may remain Student Members until the end of the Society's financial year during which they attain twenty-six years of age.

Student Members may transfer to the grade of Member, and shall pay the subscription applicable to that grade from the beginning of the calendar year of the Society succeeding the date of their transfer to the grade of Member to the beginning of the ensuing Financial Year of the Society. Such Student Members shall not be entitled to the privileges of a Corporate Member except on payment of the subscription of a Member. Student Members who on transfer to the grade of Member, elect to pay the enhanced rate of subscription which shall be calculated *pro rata*, shall be immediately entitled to the privileges of a Corporate Member.

Arrears

1.4

Any Member whose subscription is three months in arrears shall not be entitled to receive notification of any meeting, lecture or field trip, shall not be entitled to participate or vote at any meeting of the Society nor shall that member be entitled to receive a copy of the Society's Newsletter. Such Member shall be reported by the Membership Secretary to the Committee which may direct the Membership Secretary to make an application for immediate payment.

Defaulters

1.5

In the event of the subscription continuing in arrears for three months after the date of said application in Clause 1.4, the Committee shall direct the Membership Secretary to remove the name of the defaulter from the Membership Register.

Membership on payment of all arrears plus a re-application fee.

- Change of Address 1.7 Members of the Society shall notify the Secretary of the Society, in writing, of any change of address.
- Papers and Copyright 1.8 All contributions and papers accepted for publication by the Society shall become the property of the Society. Save by permission of the Committee, no person shall cause contributions, or papers, or extracts from them to be published. In any permitted publication of contributions, or papers, or extracts from them, suitable acknowledgement shall be made to the Society as the source of the information.
- 2 MACREGOR MEMORIAL LECTURESHIP
- The Lectureship 2.1 The Lectureship shall be awarded to a Scientist of high international standing (herein referred to as the Lecturer) for the purpose of delivering a lecture or course of lectures from time to time as the Committee sees fit, but not less than every fourth year provided funds are available.
- The Subject 2.2 The Subject of the lecture or course of lectures shall be determined by the Committee in conjunction with the Lecturer but shall be on matters of topical interest to Members of the Society with special reference to the interests of A.M. Macgregor.
- Choice of Lecturer 2.3 The choice of the Lecturer shall not be limited to candidates from Zimbabwe.
- Nominations 2.4 The Committee shall call for nominations for the Lecturer from Corporate Members at least 30 days prior to the next Committee Meeting at which the Lecturer shall be selected.
- Selection 2.5 The Committee shall select the Lecturer after consideration of all nominations, by a simple majority vote of Members present, should more than one nomination be received. If no suitable nomination is received the Committee may nominate a lecturer.
- Informing the Lecturer 2.6 The decision of the Committee shall be made known to the Lecturer as soon as possible and a date set for the lecture or course of lectures which shall be not later than 12 months from the date of selection.
- Date Set 2.7 Members of the Society shall be informed of the date set for the lecture or course of lectures as soon as possible.

Funding	2.8	The Lectureship shall be funded from a special fund of the Society made up by subscriptions from Institutional Members. The Committee may withdraw or add money as it sees fit, but only with the concurrence of seventy-five per cent of all Committee Members.
Costs Covered by the Fund	2.9	The Lecturer will be awarded all travelling costs at excursion rates, a full subsistence allowance while in Zimbabwe, and a small honorarium at the discretion of the Committee.
Free Admittance	2.10	The lecture or course of lectures shall be free to all Corporate and Student Members of the Society.
Publishing	2.11	The content of the lecture or course of lectures written by the Lecturer shall be published by the Society.
Place of Lecture	2.12	The lecture or course of lectures shall be held in Harare and any other centre at the discretion of the Committee.
Duties of the Lecturer	2.13	If non-resident in Zimbabwe the Lecturer shall normally spend a minimum of ten days in Zimbabwe and may be requested to visit places of geological interest in Zimbabwe at the discretion of the Committee, after discussion with the Lecturer.

3 THE A.E. PHAUP AWARD

The Award	3.1	The Award shall consist of a suitably inscribed scroll and shall be presented to the Author or Authors who in the opinion of an appointed sub-committee, made an important contribution to the geology of Zimbabwe by publication of a paper in a recognised scientific publication. The Author(s) need neither be a Member(s) of the Society nor resident in Zimbabwe.
Calendar Year	3.2	The Award shall be presented for the Calendar Year during which the Committee takes office.
Nomination	3.3	Corporate Members of the Society shall be invited to nominate publications for consideration at the beginning of the succeeding year.
Selection	3.4	A sub-committee shall be appointed by the Committee to consider the nominated papers and in the event of more than one nomination being received, to select that publication considered to have the highest merit. The Award may be withheld in any year if, in the opinion of the sub-committee, no publication nominated is of sufficient merit.
Sub-committee	3.5	The sub-committee shall consist of three Corporate Members who need not be Committee Members. The Committee will act on recommendations of the sub-committee and their decision shall be final.

- Informing Members 3.6 Members of the Society shall be informed of the decision as soon as possible.
- Presentation 3.7 The award shall be presented to the recipient(s) by the Chairman of the Committee or his/her nominee at a suitable ceremony.
- Roll of Awards 3.8 A roll of the Recipients of the Award shall be kept and published by the Society from time to time.

4 THE GEOFFREY BOND AWARD

- The Award 4.1 The Award shall consist of a cash prize, the presentation of a floating trophy inscribed with the recipient's name and the year in which the award is made, a suitably inscribed scroll and two years' subscription to the Society.
- Selection 4.2 The Award shall be made annually for the best project produced by a Geology Honours student at the University of Zimbabwe. The candidate for the Award shall be recommended by the Chairman of the Geology Department who shall act on the advice of the Panel of Examiners. The recommendation and a copy of the candidate's project report shall be forwarded to the Committee for consideration. The Award may be withheld if no project is of sufficient merit.
- Presentation 4.3 The Award shall be presented to the recipient(s) by the Chairman of the Committee or his/her nominee at a suitable ceremony.
- Roll of Awards 4.4 A roll of the Recipients of the Award shall be kept and published by the Society from time to time.

5 RESEARCH FUND

- Name of Fund 5.1 The name of the fund shall be the Research Fund of the Geological Society of Zimbabwe.
- Objectives 5.2 The objective of the Research Fund is to assist Zimbabwean earth scientists to further research.
- Eligibility for Award 5.3 All applicants for the award of grants from the Research Fund shall be Members, Honorary Members or Student Members of the Geological Society of Zimbabwe. In addition, the principal applicant must either be a citizen or resident of Zimbabwe. Where a student is an applicant, the principal applicant must be either a Member or an Honorary Member.

Use of Grant 5.4 The Fund will be used to support well defined projects deemed to be in accord with the objectives of the Fund. It is not possible to detail all the uses to which grants may be put but they may be used to purchase small items of equipment and consumable materials, to fund travel in connection with the research project and to pay for approved services (e.g., used in the preparation of maps and publications) and assistance. Grants will not be made to fund the production of degree theses. Grants will not be made to support projects which result in reports which are not available to all members of the geological community in Zimbabwe.

Travel to Conferences 5.4.1 The Fund may be used to provide partial support for travel to conferences by Members who are presenting papers at the conference, provided that:

- i) the presenting author lives in Zimbabwe;
- ii) the paper being presented is on some aspect of the Earth Sciences in Zimbabwe; and
- iii) the research covered by the paper is recent and original.

Applications to the Committee shall be supported by confirmation of acceptance of the paper at the conference and a copy of the conference abstract which shall be circulated to Members by publication in the Society Newsletter.

The presenting author shall present the paper to Members of the Society prior to departure to the conference and write a summary of the conference for the Society Newsletter on his/her return.

Student Sponsorship 5.4.2 Applications by students to complete course field work shall be considered by the Committee provided that the applicant has no other source of funding.

Amount of Grants 5.5 The amount of money available for the Research Fund will differ from year to year. For 1998 the total grants will not exceed Z\$ 50 000.00 and individual applicants will not receive more than Z\$ 20 000.00. The available funding will be reviewed annually by the Committee. Grants may be used to supplement (and attract) awards from other sources.

Method of Application 5.6 Application for an award must be made in the manner of the pro forma provided by the Secretary of the Society from whom further copies of these conditions can be obtained. Completed applications should be submitted to the Secretary. Details of applications to, and awards from, other sources must be provided in the application.

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| Consideration of Applications | 5.7 | The closing date for applications for awards is the 1st of June of each year. Applications for awards will be considered at a single Committee Meeting as soon after the 1st of June in any one year as possible. It is the responsibility of applicants to brief a Member of the Committee on the details of the application so that the application may be adequately presented at the meeting. Each application will be considered on its own merit and, subject to the availability of funding, support will be granted at the discretion of the Committee. |
| Financial Arrangements | 5.8 | After the award of the grant has been made the Treasurer of the Society will contact the principal applicant concerning financial arrangements. At the completion of the project the applicants will be required to submit a financial report to the Society, including receipts, on the use of the funds and this report should be included with the project report (see 5.9 below). |
| Report on Grants | 5.9 | Applicants who are awarded grants from the Research Fund will be required to submit a report on the outcome of their research when it is completed. A copy of any publication resulting from the research must be deposited with the Secretary of the Society. Due acknowledgement of the award of the grant should be made. |
| Scholarships | 5.10 | The Society may, from time to time, and on availability, grant scholarships to deserving (University of Zimbabwe, National University of Science and Technology or Zimbabwe School of Mines) Diploma or BSc Honours students in Earth Sciences in Zimbabwe. Sponsored students will be required to deliver an oral presentation to the Society on the outcome of their research when it is completed. |

6 LIBRARY FUND

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| Name | 6.1 | The name of the fund shall be the Library Fund of the Geological Society of Zimbabwe. |
| Objectives | 6.2 | The objective of the Fund is to buy books and/or periodicals for a library or libraries used by students or research workers in the earth sciences. |
| Amount | 6.3 | The amount of the Fund spent annually shall not exceed 10% of the money assets of the Society. |
| Method | 6.4 | The Society shall request a list of periodicals and books required by the library or libraries at the beginning of each calendar year, together with the names and addresses of publishers and the costs of each requested item. The Committee shall be mindful of the continuity of periodicals. |

- Payment** 6.5 The Society, through the Committee, shall order and make all arrangements to pay for all books and periodicals, with a request that periodicals be sent directly to the library concerned but the books shall be received by the Committee and formally handed to officials of the library concerned at an appropriate ceremony.
- Discretion** 6.6 The Committee shall have sole discretion of choice of the periodicals and books to be acquired each year and to which library they will be donated. Such library will be recognised as a proper library, run by competent librarians and shall be in good standing with the Committee.
- Conditions** 6.7 No special conditions shall attach to any Member of the Society with any library to which such donations are made.